

## **NPMA General Parent Meeting Minutes**

**Tuesday, August 22, 2023**

**NPMS, Audion at 7:30 pm**

### **Welcome and Approval of July 2023 General Parent Meeting Minutes**

Meeting called to order by John Ashley at 7:32 pm.

Motion to approve the July general parent meeting minutes by Kenneth Felton.

Seconded by Kevin Hendricks.

Minutes approved.

### **Executive Officer Summary Reports**

- **1<sup>st</sup> Vice President / Fundraising – Kevin Hendricks**
  - Dine Arouds:
    - Margarita's - 8/27/2023 (all day).
    - Chipotle - 9/13/2023 (5-9pm)
    - Be sure to tell the restaurant you are there to support NPMK.
  - Fundraising Plans/Schedule of Events:
    - Working on Dine arounds for:
    - Backyard Beans, Capriotti's Sandwich Shop...trying new places/ideas.
    - Philly Sports raffle... Tickets will be sent back to Raffle Company the week of September 25th.
    - Checking on this year's price for a possible Freddy Hill mini-golf fundraiser. Andrea H. indicated that she still has leftover tickets for Freddy Hill.
    - Freddy's Steakburger Dine Around will send us \$41.91 from July's event.
      - A parent asked if this is typical proceeds from a dine around and the answer is no. Freddy's isn't a large or expensive place and we typically earn less on dine arounds that aren't all day long.
- **2<sup>nd</sup> Vice President / Publicity/Sponsorship – Rachel Hendricks**
  - Will be making a flier to distribute to students for the NPMA Facebook page and Instagram page
  - Be sure to join the 2023-2024 NPMK Parent Connection Facebook page.
    - Request from a parent to put important information that is timely out in a special email or Remind text. Some parents aren't on Facebook for a variety of reasons and they don't want to miss important information. John Ashley will communicate this concern to Mr. Santanello.

- **Treasurer – Melissa Fusco**  
**NPMA Treasurer’s Report July 2023**

Balances as of July 31, 2023.

- Checking = July Closing Balance \$ 79,570.72
- SC Market = \$14,495.76
- Holding Money Market = \$ 3,500.09

**Income for July \$ 27,647.08**

*(Fundraising \$2.4k , Donations \$875, Participation Fees \$24k )*

**Expenses for July -\$ 18,382.74**

*(Fundraising \$2.7, Staff \$10.5k, Show Expense 4.4k, Spiritwear \$660)*

- Sales Tax Exempt Status-Working to amend of articles of incorporation. Needs to be approved by the Dept. of State and then we can file the tax exempt with the Dept. of Revenue.

**Any questions should be sent to [npma.treasurer@gmail.com](mailto:npma.treasurer@gmail.com)**

- **Assistant Treasurer – Sue Ahart**
  - Not present.
- **Recording Secretary – Laurel Kennedy**
  - Reminder for all parents to be sure they fill out the survey for the meals to be served this season. We will NOT be doing the weekly surveys this year, so it is important that we have the information we need to order correctly at the start of the season.
- **Corresponding Secretary – Leslee Blahut**
  - Nothing to report.

**Unfinished Business**

- Open positions according to listing in ByLaws: Alumni Coordinator, Audit (Need 2 more volunteers to audit last year’s books. These cannot be people on the executive board), Band Banquet, WP Home Show, NP District Liaison
- Additional roles listed in 22-23 spreadsheet - Nurses.
- KOS Program Book - Christy Johannesson volunteered.

- List of additional volunteers for 2023-2024:
  - Championship Meal - Deb Weed
  - Uniforms - Deb Weed
  - Band Picture Day - Tina Landis & Margaret Ridge
    - Nilu Jayasuriya and Shandon Richardson volunteer photographers for the section pictures.
    - There is NO rehearsal in the afternoon after picture day. Students are dismissed once pictures are finished.
  - Community Knight - Eliza Magland
  - Hospitality Knight - Rachel Hendricks
  - Volunteer Coordinator - Andrea Richardson
- Potential for NPWP home show

### **New Business**

- 2023-2024 Budget
  - John Ashley handed out copies of the proposed budget to all present and reviewed each portion.
  - We have spent the last two years trying to rebuild a surplus after the pandemic. Had a \$33,000 loss after the Pandemic and we have been able to rebuild about \$20,000 of that.
  - This year we are hoping for more of a break-even budget. We are not here to make a profit.
  - NPMK show expenses are up because we are investing in a wireless microphone system. Acquiring it from the DCI Cadets at a reduced price. It is still in good shape and much more reasonably priced than if it were brand new. This opens up options for show design because soloists will not have to always be up front on a wired mic.
  - The food budget for season meals is increased by \$1500 due to the increased number of students and rising food prices.
  - Motion to approve the budget by Rachel Hendricks. Seconded by Andrea Hinderliter. Budget Approved.

### **Elected Chairpersons Summary Reports (As Applicable)**

- **Quartermaster – Greg Hinderliter**
  - Old props have been taken care of. Red doors from Indoor Guard have been disassembled.
  - Garage has been cleaned up.

- Band Trailer will be washed to become one single color again. Looking into options to get it wrapped or repainted. NP Trailer is embarrassing compared to others at competitions.
- Knight Crew Signups for 2023-2024: 16 people have signed up for this season. Signup Genius will be included in the bulletins for the games and competitions.
- Building the sound cart for the pit.

- **Refreshments (Concessions) – Victoria Shaffer / Kenneth Felton**

- Game 1 this Friday!!
- Signup in the bulletin to help out.
- In need of 6 foot tables for the season if you have one you are willing to lend.
- Need help restocking the concessions stand this Thursday night (signup on facebook).
- If you work concessions, you get into the game for free. Do not go into the game at the regular entrance. Walk in through the concessions stand.

- **Sewing/Uniforms – Deb Weed (acting until September meeting)**

- Uniform fittings started last week. Have 13 more to fit.
- Out of gauntlets. A handful of students may not get them.
- Dinkles are in. Pick up by band room.
- Colorguard uniforms need to be ordered.

- **Chaperones**

- A few needed for this week's football game. Signup genius on the facebook page.
- Parent asked about chaperone duties...Home games they provide water and make sure kids are in the right place. Away games they check uniforms to make sure everything is correct and ride the bus with the kids. Six total chaperones, 2 on each bus. Need clearances to chaperone.

- **Student Financials – Kim Sisian**

**STUDENT CREDIT as of 7/31/23**

Raise Right: \$ 509.95

Wawa \$ 125.00

Total Student Credit earned: \$ 634.95

**FUND BALANCES as of 7/31/23**

· Total Student Credit: \$ 6328.77

· Knights in Need Fund: \$6568.21 (If you requested, John Ashley will be in touch this week)

- Director's Fund: \$ 680.00
- Instrument Replacement Fund: \$ 10
- Trophy Fund: \$ 265

Outstanding payments: **8/17/23**

NPMK Payment #1 (July) - 12 Students

NPMK Payment #2 (Aug.) 38 students

Dinkles - 5 students

Gloves -3 students

wristies – 2 students

t-shirts - 6 students

UDB App - 7 students

**Volunteer hours** as of 8/10 are now entered under the **Points** tab in CHARMS

### **Knight of Sound**

- We are still in need of a chairperson for Band Hosts.
- Meeting next week on Tuesday for chair people.
- Signup coming out next week for volunteer time slots.
- It is our largest fundraiser. All hands on deck!!

### **Other Fundraisers?**

- Football Mania coming soon
- Bag Bingo - December 1st
- Raise Right Gift Cards - Get the app. Connect to your bank account and buy the gift cards. \$5-\$10 each time you use it goes into your student's account.

### **Hospitality Knight**

- What is it? Show up for the last hour of rehearsal to watch the kids practice. Spirit wear and food/drinks for sale. Chat with other parents.
- These will begin Thursday, 9/21 and run every Thursday night.

Motion to adjourn meeting by Melissa Fusco. Seconded by Rachel Hendricks.  
Meeting adjourned at 8:18 pm.

***Next General Parent Meeting - Monday, September 18th 7:30 p.m.***

Attendees: John Ashley, Laurel Kennedy, Leslee Blahut, Rachel Hendricks, Kevin Hendricks, Melissa Fusco, Kim Sisian, Victoria Shaffer, Kenneth Felton, Greg Hinderliter, Michelle Ashley, Deb Weed, Melanie Colcher, Evan Colcher, Sue Mooney, Kim Sisian, Nikki Rounay, Marco Muto, Sandy Brodsky, Russ Brodsky, Karin Rhea, Christine Erb, Nilu Jayasuriya, Jeff Barthelmes, Andrea Hinderliter, Jen Butler, Liz Lieb Overton, Lola Shipley, Christy Johannesson, Tiffini Voss, Kelley Lanyi, Tina Landis, Patricia Dreher, Sean McCloskey, Margaret Ridge, Jeff Goldstein, Cheryl Williams, Terri Sullivan, Jesse Dressler