

**NPMA General Parent Meeting Minutes
Monday, March 21, 2022
InPerson (NPHS, Room A033) and Virtual Meeting at 7:00 pm**

Welcome and Approval of February 2022 General Parent Meeting Minutes

Alicia Hayes moved to approve the February 2022 General Parent Meeting Minutes. 2nd by John Ashley. Minutes approved.

Executive Officer Summary Reports

- **1st Vice President / Fundraising – Andrea Hinderliter**
 - Fundraising update
 - Dine Arounds scheduled
 - Gran Rodeo
 - Panera Bread - March 31st @ 4-8pm
 - New Britain Inn
 - Miller's Ale House
 - Chipotle - May 18th @ 4-8pm
 - McAllister Brewing Company - April 10th @ 12-6pm
 - Gives 20%
 - Clothing Drive - May 21st
 - Trivia Night – Friday, May 13?
 - Duck Regatta
 - Need to find a place to hold (needs running water)
- **2nd Vice President / Publicity/Sponsorship– Barbara Tracanna**
 - Sponsorship Update
 - Not economical to paint the trailer. \$4300 right now.

● **Treasurer – John Ashley**

NPMA Treasurer's Report February 2022

Accounts have been reconciled through the month of February. Balances as of February 28, 2022.

- Checking= February Closing Balance \$73,335.94
- SC Market= \$19,660.32
- Holding Money Market= \$5,003.63

Income for February +\$29,880.80

Indoor Show - \$12.3k, Knight of Jazz - \$4.2k, Scrip - \$3.4k, Donations - \$4.3k, Participation Fees \$2.7k, Fundraising - \$3k

Expenses for February - \$14,589.76

Indoor Show - \$2.3k, Scrip - \$1.8k, Staff - \$6.2k, Show Expense - \$3.5k

- Indoor Show expenses will be updated for next month. \$8500 net profit
- Question regarding whether we have an audit committee or compilation?
 - A compilation is required by the state \$4k - \$5k per year cost
 - Barring a change to our by-laws, an audit committee should be formed. The compilation does not satisfy the requirements of the by-laws. The recommendation is to form an audit committee. Jason Sisian volunteered, he's a CPA.
- Overall we are in a good place thanks to the guard show and alumni gift and matching gift.

Any questions should be sent to npma.treasurer@gmail.com

- **Assistant Treasurer - Alicia Hayes** Nothing to report
- **Recording Secretary - Debra Neild** Not here to report
- **Corresponding Secretary - Jennifer Diffley** Not here to report. Newsletters continue to go out on a regular basis.

Unfinished Business

- **Band Banquet update** (Sunday, May 29th) 7-10pm, 6-7 for decorating
 - Empress Room (St Helena School, Blue Bell) has been reserved
 - Looking for ideas for recognizing Kitch and 50th Anniversary
 - Fee based event, ~\$45
 - Jenny working on program, adds coming in. One program included in cost, extras are \$10 each.
- **Memorial day parade**

New Business

- By-Laws need to be reviewed and revised as part of our election cycle. This will allow for graduating parents to continue to support NPMA, if there is need and interest (see below).
- Voting for 22-23 Executive Board is scheduled for April.
- As part of the nomination process, we want to inform our membership that there are several board members that have exceeded the 2 year term limit. This scenario is acknowledged in the By-Laws and was addressed in the March Exec. Board meeting.
 - Article V Section 2.G.4. - board members can not hold their position for more than 2 years unless by recommendation of executive board.
 - The Board approved that various positions will continue beyond two years as per nominations received if there are no other nominees according to Article V Section 2.G.4.
- Proposed change to Article V Section 2.G.1. to include the following: “or have had a student in the band within the past two fiscal years.”
 - Concern was raised that a member without a student may not be fully vested in the position. Discussion ensued on the subject.
 - President, concessions, and student financials are currently held by senior parents.
 - Current Statement: “All Executive Board Members must be dues paying members within thirty (30) days of beginning their term and have a student in the bands or related units.”
 - Motion to adopt by John Ashley and second by Alicia Hayes.
 - Discussion ensued and it was brought up that Article 14 section 1 says changes to ByLaws needs to be presented at a general meeting and this will be the first meeting that it was presented at. Vote to change the by-laws will be conducted at the next meeting.
- Bylaws Committee being established to review document this season
 - ByLaws are supposed to be reviewed every two years.
 - Last edited in 2020. We have volunteers, Barbara T, John A, Greg H, Annemarie T, Jennifer D, Christine Erb.
- Board & Elected Chairperson Nominations Update
 - President:
 - Annemarie nominated from the floor
 - 1st VP/Fundraising
 - Andrea nominated from floor
 - 2nd VP/Publicity
 - Barb nominated from floor
 - Treasurer:
 - John A nominated from floor
 - Assistant Treasurer:

- Alicia H nominated from floor
 - Corresponding Secretary
 - Jenn D nominated from floor
 - Recording Secretary:
 - Debra N nominated from floor
 - Student Financials
 - Kim Sisian nominated from floor
 - Concessions:
 - Victoria S nominated from floor
 - Ken Felton nominated from floor
 - Quartermaster
 - John H nominated from floor
 - Kris N nominated from floor
 - Sewing/Uniforms
- Community Night for Indoor programs - Tuesday, April 19th
 - Annemarie needs to confirm this date and if confirmed we will need to move the next general parent meeting.
- Spiritwear interest for Indoor programs?
 - Need to work on a show design shirt.
 - Looking for other ideas
- Acknowledgement of Eric Kitcherman's retirement (as part of Band Banquet)
 - Looking for a way to incorporate this into the banquet.
- New events for consideration in 22-23 season: August 20th, 150th Lansdale Parade. Day at baseball park (possible national anthem performance) and other potential new fundraisers
 - Bowling night fundraiser
 - Lock-in at the school. 9pm – 6am.
- Membership aligning with Alumni to heighten awareness and participation in our 50th NPMK year!
 - Presentation from alumni on 50th anniversary ideas
 - Diane Thompson, NPMK active 1993 – 2018. Asked to compile items from alumni for a commemorative book. Decided to focus on the 50th anniversary and will be making a banner (72" x 30") Various logos across the bottom and text in the center. Logos going back to 1974 have been located. Alumni t-shirt, likely same design as the banner.
 - Facebook Alumni page has been very active on this. Sharing pictures and ideas.
 - Would like to form a committee of Alumni and current parents
 - Publicity and Fundraising chairs will be on this committee

Upcoming Events

- General Parent Meeting will need to be rescheduled due to Indoor Program Community Knight

Elected Chairpersons Summary Reports (As Applicable)

- **Quartermaster – Kris Neild / John Hayes**
 - Garage cleanup with Theater, some stuff moved to trailer.
 - Build props for indoor percussion
- **Refreshments (Concessions) – Victoria Shelly / Jerry Kosmin / Lisa Pyle**
 - Final clean up required to make room for spring sports
 - Don Walsh meeting on cleanup of concession stand.
 - 1 fridge full of beverages needs to be used for baseball. Need to find a place to store drinks or possibly sell it to Baseball at cost.
 - Brief discussion about buying a grill. Would need to find a place to store it.

- **Sewing - Posting is vacant**
- **Uniforms - Rose Durkin**

- **Student Financials – Jenny Platt**

Calendar Fundraiser: \$4783.00
Total Student Credit: \$4783.00

Fund balances February 28, 2022:

Student Credit: \$12,487.17

Knights In Need: \$8497.71 (75 donation, \$23.60 GL Scrip) \$220 applied to KIN Request

Directors Fund: \$0

Trophy Fund: \$205

Instrument Replacement Fund: \$0

Outstanding Fees:

NPVE:

Payment 12/15 - 5 students

Payment 1/15 - 7 students

Payment 2/15 - 8 students

NPWP

Payment 2/1 - 8 students

Meeting adjournment by John Hayes, 2nd by everybody. Meeting adjourned at 8:43pm.

Next General Parent Meeting - TBD



1340 Valley Forge Road, Lansdale, PA 19446