

NPMA General Parent Meeting Minutes
Tuesday, January 18, 2022
Virtual Meeting via Zoom at 7:00 pm

Welcome and Approval of November 2021 General Parent Meeting Minutes

Annemarie Thornton called the meeting to order at 7:03 p.m. Kris Neild moved to accept the November 2021 General Parent Meeting minutes. 2nd by Jenny Platt. Motion approved.

Mr. Santanello / Mr. Haddad / Mr. Hurley

- Indoor Guard and Percussion are under way
- Mr. Santanello is in the planning stage for NPMK Fall outdoor season
- Calendar is now available
 - Season is starting with training camps in February
 - To facilitate recruiting, attempt will be made to have Percussion and Guard camps while their current seasons are running
 - Veteran students are encouraged to attend, especially if they are interested in a leadership position
 - Season kick-off will be in June
 - Uniform fittings will occur during June mini-camp
 - Tuesday night rehearsals as usual in June and July
 - It is very important to have everyone at Band Camp
 - Note: August time commitment is greatly reduced due to feedback received from parent survey
 - Just evening rehearsal before/after band camp
 - Reduction is approximately 18 hours
 - September begins the normal fall schedule
 - October 29 is currently open but is subject to change
 - There **will** be a Saturday off, it just might not be this date
 - Main focus is culture and helping MKs grow socially and culturally and helping the band grow as a family, build bonds, and be good leaders
 - Eric Kitcheman has retired from the MKs after 42 years with the organization
 - Eric's replacement is Bobby Jones
 - Well respected, worked with many drum corps, is Eric's first choice and Rich's first choice
 - There was discussion about switching to a 6-9 schedule, but decided to stick with 6:30 p.m. as it would be a challenge for staff to arrive by that time.
 - Parents should note that practice ends at 9 p.m. which means that students leave the field at 9 and have to walk across campus to the band room. Parents need to know it will be closer to 9:20p.m. before their MKs are ready to be picked up.
- Question: talking about community building - what is the plan to do that? Student leadership training - applications went out today, Student Leaders will be talking about how to care for each other, treat each other. Social events over summer (bowling, movie night etc.) Opportunities to just have fun and socialize.
 - Trip is being considered - fall overnight?
 - Music department trip is in discussion, plenty of notice will be given.

- Sean Haddad
 - Percussion - updated dues in minutes
 - WP fee is going to be reduced
 - Should be paid by April 1st
 - Dayton - Student concerns were heard concerning workload and their schedule has been reduced.
 - Friday have been removed
 - Tues, Thurs, Saturday rehearsals remain
 - Saturday hours are reduced
 - Please attend rehearsals due to reduced schedule
 - Will attend Power East regional in NJ. It will be a shorter day
 - Will not compete at Dayton, looking into an optional field trip to Dayton just to get part of the experience
 - Uniforms have been ordered and are on the way
 - Floor will be ordered soon
 - Question? Registration going home with students on Thursday? Yes. Payment sheets will be handed out separately.
 - There is a fee reduction. Documented in minutes in section below
 - Thursday night, student will attend Proclamation Ceremony
 - Indoor show - percussion students will be requested to volunteer using SignUpGenius, several position still available

Executive Officer Summary Reports

- **1st Vice President / Fundraising – Andrea Hinderliter**
 - Fundraising update
 - Alumni shirts still for sale \$15 each
 - Suggests putting them on FaceBook page
 - Bag BINGO summary - December 10th
 - Upcoming fundraisers
 - NPVE & NPWP Calendar fundraiser - buy a day on the calendar
 - NPVE Home show Ad book
 - Clothing Drive - April or May depending on when can get truck
 - Trivia Night - May?
 - Dine arounds may be added
- **2nd Vice President / Publicity/Sponsorship– Barbara Tracanna**
 - School is on board for NPMA to put sponsorship on trailer
 - Looking at vinyl lettering
 - One quote has been received and was too high
 - Was for a full wrap instead of paint
 - Paint quote requested

- **Treasurer – John Ashley**

- ***NPMA Treasurer's Report December 2021***

- Accounts have been reconciled through the month of December. Balances as of December 31, 2021.

- Checking= December Closing Balance \$61,938.90

- SC Market= \$19,660

- Holding Money Market= \$5,003.55

- **Income for December +\$34,449.28**

- Bag Bingo - \$10.6k, Scrip - \$11.2k, Donations - \$5k, Spiritwear \$4.3k, Middle School Guard - \$2.3k

- **Expenses for December -\$34,313.07**

- Concessions - \$2.4k, Scrip - \$5.4k, Bag Bingo - \$3.5k, Spiritwear - \$5.3k, Staff - \$4k, Show Expense - \$8.2k, Middle School Guard - \$2.5k, Indoor Guard - \$2.7k

- Received delayed invoice from Boston Style Pizza - single season bill received in December. Next year we should ask for monthly invoices. This resulted in Concessions ending at \$27.5k profit, or \$2,500 over budget.
 - Overall donations are short from projections by \$4,800. Expect another \$2k from matching, leaving us potentially \$2,800 behind budget. (With 6 months to go)
 - Alumni gift received for \$3k for winter percussion.
 - Compilation update: awaiting final documents to review before being filed.

- Jerry has reviewed and confirmed the November reconciliation.

Any questions should be sent to npma.treasurer@gmail.com

- **Assistant Treasurer - Alicia Hayes**

- Thank you notes received from Bus Drivers at Council Rock for KOS and from a family whose daughter marched in 2010 which included a donation.
 - Will check box on Thursday and make deposits tomorrow

- **Recording Secretary - Deb Neild**

- Nothing at this time

- **Corresponding Secretary - Jen Diffley**

- Constant Contact unsubscribe "issue"

- If Jennifer re-ads members, NPMA gets flagged by Constant Contact
 - Please do not unsubscribe or you may be blocked by Constant Contact

Unfinished Business

- Band Banquet refresher - Decision to hold event in Empress Room. Still awaiting a contract. Told we have been penciled in and should receive a contract in the new year.
 - Sunday before Memorial Day (29th)
 - NPMKs march in the parade
 - Students must purchase a ticket to attend.
 - More information provided in future
- ChristmasCity photos - were all outstanding orders resolved?
 - Please bring to Jenny's attention
- Hospice cookie drive a success - Thank you to the students that participated!

New Business

- Information on NP Visual Ensemble (NPVE) and NP Winter Percussion (NPWP)
- NPVE:
 - Equipment is in
 - MAIN is on schedule despite Covid
 - 35 guard groups scheduled for NP Indoor Guard Show, Saturday, Feb 5th
 - Awards ceremony might not happen to reduce having everyone in room at same time
 - Masking will be required
 - Help is needed
- NPWP:
 - Saturday, Feb 19th is the first show date
 - Registration documents will be shared with students/parents this week
 - Performance schedule under revision, Review the calendar, the link is live and up to date.
- New information on NPVE and NPWP fees (each \$450) - information available post meeting note below
 - NPVE (14 students): **\$803** was the base budget
 - \$125 to be allocated from Bag Bingo revenue reducing fee to \$678
 - This came about by taking \$4375 from Bag Bingo revenue and directing it to the 14 and 23 indoor students. Remaining profit directed to NPMA general fund.

- Exec Board building scenarios to distribute revenue from upcoming Indoor Guard show:
 - Profits up to \$8K will be directed back to indoor programs resulting in an additional \$216 reduction in student fees
 - Profits from \$8-12K will be directed into the NPMA general fund
 - Profits >\$12k will be directed back to indoor programs
 - High potential for Indoor Guard program fee to be \$450
(\$803 - \$125) - \$216 = **\$462**
- NPWP: **\$918** is the base budget (using 23 students, December information was based on 22 students)
- Same \$125 and \$216 reductions applied to WP
- Gift received providing further reduction of \$130 for each WP student
 - High potential for WP program fee to be \$435
([**\$918** - \$125] - \$216) - \$130 = **\$447**

Post meeting clarification: The per student base fee calculated off of the WP complete budget is \$956 not \$918 as stated above. Taking the reductions as listed result in an activity fee of \$485. In addition, please note the Bag Bingo revenue had a calculation error (used 35 instead of 37 students) and impacted both Guard and WP amounts as shared in Tuesday's meeting. Corrections are noted above. Fortunately, we received additional donations bringing down both programs to an activity fee of \$450. Any questions reach out to NPMA President or Treasurer.

- Practice schedule for Fall 2022 NPMK question from Mr. Santanello, share calendar

Upcoming Events

- January schedule:
 - Jan 18 & 25 - NPVE Tuesday practice, 6-9:00pm
 - Jan 21 & 28 - NPVE Friday practice, 6-10:00pm
 - Jan 18, 20, 25, 27 - NPWP Weekday practice, 6-9:00pm
 - Jan 22 & 29 - NPWP Saturday practice, 10-3:00pm
 - Feb 4 - Knight of Jazz - help is needed at this event
 - Feb 5 - Indoor Guard Show

Elected Chairpersons Summary Reports (As Applicable)

- **Quartermaster – Kris Neild / John Hayes**
 - Crew needed for WP program to build props

- Send email to link in bulletin
- Garage clean-out will be planned when it is warmer

- **Refreshments (Concessions) – Victoria Shelly / Jerry Kosmin / Lisa Pyle**

- Jerry and Lisa are graduating. New chairpeople will be needed.
- KOJ is coming and concessions will be there
- Will also be at Guard Show the next day

- **Sewing - Posting is vacant**

- **Uniforms - Rose Durkin**

- Dinkles update- shoes were received by those who ordered. I ordered a few extra pairs for our inventory. Three students are still owed shoes. I have been in contact with those parents, and those shoes will be ordered next year for the marching season at no cost to them. We will use some new shoes in inventory, and order the sizes that were missed when I asked for damaged shoe photos. This information is documented and will be forwarded to the next uniform chairperson.
- I am currently working on the inventory for black competition pants. I have reinforced the stitching around the bottom Hem of all pants, removed the stirrups, excess hem, measured the inseam and labeled the pants. They will be numbered and an inventory sheet will be made.
- I spoke with Joe briefly about PMEA. According to him the tradition of wearing marching band uniforms has gone by the wayside. Therefore I will not need to fit students going to district band.
- I have already measured students for indoor percussion uniforms. I am awaiting their arrival to do alterations.

- **Student Financials – Jenny Platt**

Wawa coupons \$328

Total Student Credit earned: \$328

SC Credit for MK Fees - \$500

SC Credit for MK Accessories - \$23.00

FUND BALANCES as of 12/31/21

- **Total Student Credit: \$8792.96**
- **Knights in Need Fund: \$8,619.11**
- **Director's Fund: \$ 0.00 - All funds were depleted in 2021 for additional staff salaries.**



1340 Valley Forge Road, Lansdale, PA 19446

- Instrument Replacement Fund: \$0.00 All funds were depleted in 2021 for speaker system
- Trophy Fund: \$205

All NPMK fees are paid in full

No registration info for either indoor group...need member info and finalized fee info for Charms.

Next General Parent Meeting - Tuesday, February 22, 2022

John Ashley moved to adjourn the meeting at 8:13p.m. 2nd by Barb Tracanna. Meeting adjourned.

Attendees: Barb Tracanna, John Ashley, Alicia Hayes, John Hayes, Kris Neild, Deb Neild, Andrew Hinderliter, Annemarie Thornton, Jennifer Diffley, Victoria Shelley, Gretchen Brewer, Joe Santanello, Danielle Blanchard Jenny Platt, Sean Haddad, Tony Reamer, Kim Sisian, Julie Hanley, Becky, Liz Lieb Overton, Amy Walker, Christine Erb, Alexbrine2005@hotmail.com, Lola Shipley, Audrey, Leslee Blahut, Jeff B., Kdian, Krishnan, Michael Brody, Sarah Oh, Susan Donahue, Edwing Roc, Rachel Lee, Lisa Pyle,