

**NPMA General Parent Meeting Minutes  
Monday, November 16, 2020  
Telecommunication via Zoom**

**Welcome and Approval of October 2020 General Parent Meeting Minutes**

Annemarie Thornton called the meeting to order at 6:34 p.m. Stephen Hammond moved to accept the October General Parent Meeting Minutes; 2nd by Christy Johannesson. Motion carried. Minutes approved.

**Mr. Santanello/Mr. Haddad**

Mr. Santanello - Thankful for a good season. Excited about what band was able to achieve. Band grew in size which is good for a pandemic season. This took a lot of effort from everyone. The lack of social aspect was difficult, but the band did have positive social activities towards the end of the season. Recruiting for next season begins in December. Looking towards a "normal" Spring and Summer.  
Mr. Santanello does not know about Districts.

Mr. Haddad - Indoor Program/Percussion Program  
There will be a program. He does not know what that will look like due to the District shut-down. Plan being re-planned. Likely online interaction over the next few weeks.  
Competitions - there is a plan of 4 virtual competitions, but not on FloMarching. Early weekend in March is the 1st show. Small possibility of 5th in-person show.  
WGI possibility as well. Show has been purchased. Different from last year. Waiting to hear about rehearsal space. Hoping for some outdoor rehearsals in Spring.  
Question was asked about fees, unknown at this time. More information to come.

**Executive Officer Summary Reports**

- **1<sup>st</sup> Vice President / Fundraising – Andrea Hinderliter**
  - Clothing drive
    - 7546 pounds of clothing collected
    - \$823.65 profit
  - Upcoming dine around- Chipotle on November 22nd
  - Working on a virtual Bingo
  - Saturday Fundraising: \$550 Candy Grams, \$625 High Lift, \$403 Raffle
  
- **2<sup>nd</sup> Vice President / Publicity/Sponsorship– Jenn Karpf**
  - Nothing at this time.

- **Treasurer – Jen Logan**
  - Jen is working with new CPA - making Jen redo many things with Quickbook (old school vs new school)

***NPMA Treasurer's Report Oct 2020***

- Accounts have been reconciled through the month of Oct
  - Checking= Oct Closing Balance \$60,981.06
  - SC Market= \$25,030.68
  - Holding Money Market= \$5,002.96
- Income for Sept +\$16,981.42
  - Scrip, NPMK Fees, Amazon Smile, Alumni Donations
- Expenses for Sept -\$25,499.77
  - Scrip, Salaries, Show Expenses (Speakers, Speaker Cart, Replacement Tenor Drum Rack, Voice Overs), Operating Expenses (Zoom, DocuSign)
- New process for 20-21 all checks and bills will be handled on Thursdays. All payments will be mailed out unless you would like to pick the check up at Jen's home in Hatfield. All Haste payments should go to [npma.president@gmail.com](mailto:npma.president@gmail.com)

Any questions should be sent to [npma.treasurer@gmail.com](mailto:npma.treasurer@gmail.com)

- **Assistant Treasurer - Alicia Hayes**
  - Can't make any deposits until CPA gives approval to Jen Logan, but they are being recorded & updated
  - Alicia will send out a notice in bulletin when approval to cash checks has been given.
- **Recording Secretary - Deb Neild**
  - Nothing at this time.
- **Corresponding Secretary - Christy Johannesson**
  - Sent thank you note to Thomas Marks for his donation through the Honeywell Charitable Gift Program.
  - Received inquiry from Vanguard Charitable regarding a \$500 donation on behalf of Linda Evans that was sent in September but never deposited. Vanguard will reissue the check.

### **Unfinished Business**

- Successful Senior Night! Sending Thank You Note to Mr. Rosato
- Looking for Treasurer for next year - if it's not a Music Aide, then we may be looking at paying a CPA over \$5000 to do what needs to be done
- John Ashley has volunteered for this position. Is a VP of Finance with background in Accounting. Vote will take place in the Spring.

### **New Business**

- Program book - if you haven't paid for Parent ad/shout-outs, please send money to Alicia Hayes and shout-out to Christy Johannesson
  - Deadline will be extended through December 21.
- Volunteer effort - Hospice Cookie Baking - Join UG Merck site in providing cookies to area Hospice facilities.
  - In 2019, volunteers brought 15 hospice organizations over 21,000 homemade cookies and applied for \$5,000 in Dollars for Doers grants for the non-profit hospices supported.

#### **How to Help**

Bake cookies (remember, cookies freeze well so you can bake ahead of the drop off dates)

Pack cookies in sturdy containers to avoid breakage during transport  
If you prefer not to bake, you can make tags/cards to be attached to the cookie tins.

#### **Cookie Packaging Guidelines**

Package securely (containers are non-returnable) so cookies can be delivered to hospices unbroken

**VERY IMPORTANT! Write on outside of all containers the type of cookies and quantity**

#### **Collection Information**

Drop off containers to Annemarie's residence (863 Twinlyn Drive, Lansdale) **prior to 07 Dec 5:00pm**

Call/text ahead of delivery: 215-896-6429

Merck Facilitator willing to sign emails for NHS community service hours.

Include inventory list with your package and student's name, email address and hours worked. I will initiate email to facilitator with cc to student for documentation purposes.

- Band Banquet
  - We are booked for the Empress facility. No fee for that reservation. Memorial Weekend Sunday.
  - Possible outside venue - Camp America is already booked. 102 attendees last year. Will look into UG Pavilion.
  - Possibly move date?

### Upcoming Events

- General Parent Meeting Monday Dec 21st via Zoom (will send out invite)

### Elected Chairpersons Summary Reports (As Applicable)

- **Quartermaster – Rob Johannesson/Hope Heck/Kris Neild**
  - High lift being picked up
  - Thank you to everyone who helped with tents.
  - A Quartermaster will re-contact the company to pick up Highlift.
- **Refreshments (Concessions) – Stephen Hammond/Brian Heck**
  - Looking for Chairpeople for next season
- **Sewing - Katy Joyce**
  - Katy will connect with Quartermasters regarding tent repair
  - A new Sewing Chair is needed.
- **Uniforms - Rose Durkin**
  - Hoping to utilize uniforms for Memorial Day.
- **Student Financials – Jenny Platt**
  - Wawa Profit earned: \$60.00
  - GLScrip (Sept & Oct): 889.03
  - NPMA Mask Fundraiser: \$652.50
  - **Total Student Credit earned: \$1601.53**
    - Student credit transfer for MK Fees-\$1500
    - Student credit transfer for MK Accessories: \$174.00
  - **FUND BALANCES as of 10/31/20**
    - Total Student Credit: \$7612.76
    - Knights in Need Fund: \$8,528.74
    - Director's Fund: \$ 90.80 (\$1000 used for speaker system)
    - Instrument Replacement Fund: \$ 1066.82 (\$3400 used for speaker system)
    - Trophy Fund: \$160
  - **OUTSTANDING FEES:**
    - Dinkles-4 students
    - Gloves-4 students
    - Tshirts-6
    - Wristies-4
    - UDB App-10
    - MK Fee#1- 3
    - MK Fee#2- 4
    - MK Fee#3- 5
    - MK Fee#4- 12
  - Fees Question: Wristies were paid for and will be used for the parade.

***Next General Parent Meeting - December 21st, 2020 (via Zoom)***

Stephen Hammond made a motion to adjourn the meeting; Brian Heck second the motion; motion carried. Meeting adjourned at 7:21 pm

**Attendees:**

Karen Diehl, Annemarie Thornton, Brian Heck, Deb Neild, Hope Heck, Alicia Hayes, Dessie Hershey, Kris Neild, Rebecca Weaver, Michelle Wenner, Jerry Kosmin, Sue Mooney, Karen Bitting, Sean Haddad, Stephen Hammond, Victoria Shelly, Michelle Kramer, Christy Johannesson, John Ashley, Connie Hammond, Roopa Narayanan, Lisa Lupinacci, Leslee Blahut, Resa Pinckney, Amy Walker, Liz Overton, Joe Santanello, Katy Joyce, Jenny Platt, Lynne Reamer, Julie Hanley, Elizabeth Overton.