

**NPMA General Parent Meeting Minutes  
Monday, August 17, 2020  
Telecommunication via Zoom**

**Welcome and Approval of July 2020 General Parent Meeting Minutes**

Annemarie Thornton called the meeting to order at 6:35 pm. Brian Heck moved to accept the June General Parent Meeting minutes; 2<sup>nd</sup> by Jenn Karpf. Motion carried. Minutes approved.

**Mr. Santanello/Mr.Haddad**

- Thanks to everyone for the involvement!
- Thanks for the flexibility with band camp given the weather situation.
- There is some concern for the school board decision that will happen on Thursday. A decision could be made to stop all fall activities on Thursday evening.
- There have been requests for musicians' masks & bell covers to decrease the risk of spread of COVID. The cost is approximately \$1200. Request has gone to the principal for consideration for the school to pay for the equipment. However, the principal would like to hold until we see if the school board makes any changes to the ability for the band to continue the season.
- The band will be competing virtually with US Bands to decrease risk of students riding on buses. Taking all precautions to keep the students safe during practice. Marching band is different from other sports. This has all been communicated to the school board. It may be more effective if parents chose to send a letter to the school board in support of the band given all the safety precautions that are being taken. Mr. Santanello has written to all board members.
- The band is still not approved to be in groups larger than 35. There is a plan being worked on if this rule continues. There are options for small ensembles to compete with US Bands. Other schools are doing something similar to what we are doing.
- Question from parent on letting students in the school so there is rain cover. We need to make sure band season is going to continue before trying to work on this possibility.

**Executive Officer Summary Reports**

- **1<sup>st</sup> Vice President / Fundraising – Andrea Hinderliter**
  - Mask sale is going well, 100+ masks sold to date with orders from 17 people. After 8/23 the sale will be opened to the North Penn Community to sell the rest of the 400+ masks. Masks are \$8 each with \$2.50 going to your child CHARMS account for each mask sold.
  - Working on dine arounds
  - Football Mania on hold for now until we know what is happening with the season
  - Spirit wear - sale started and runs through August 23rd. This is the only time to purchase spirit wear including show shirts. Make sure you note which design you want on the order when ordering certain spirit wear.
  - All checks should be put into a sealed envelope with student name, fund raising activity & section placed on the front of the envelope. Make sure checks are made out to NPMA & in memo put child's name & ID#.
  
- **2<sup>nd</sup> Vice President / Publicity / Sponsorship – Jenn Karpf**
  - Donations acknowledged from Weis, Wawa, Herts and Lansdale/Colonial Meats.
  - Better use of our contact platforms such as Facebook (one for marching band & one for alumni exists), Instagram, Twitter and Constant Contact to get information out to everyone, i.e. mask sale, deadlines, other sales, etc.
  - Question came from a parent on whether we can get any publicity from the Lansdale paper. Jenn will talk with Mr. Santanello & the presidents about what, if anything, can be done.
  
- **Treasurer – Jen Logan**
  - **NOTE:** Board agreed Jen Logan can plan to attend the General Parent & Executive Board Meetings in August to review the year-end report & present the budget

### ***NPMA Treasurer's Report July 2020***

- Accounts have been reconciled through the month of July
  - Checking = May Closing Balance \$86,134.64
  - SC Market = \$25,030.05
  - Holding Money Market = \$5,002.84
- Income for July - Scrip, NPMK Fees
- Expenses for July - Scrip, Disney Refunds, Salaries
- In progress

- Jen working with our new CPA to determine how external audit will occur
- Completed 20-21 budget
- Completed
  - Disney refund- any missing checks send an email to [npmusicdisneytrip@gmail.com](mailto:npmusicdisneytrip@gmail.com)
  - Additional follow up done by Jen reaching out to those who have not cashed their checks to ensure they did receive them
- New process for 20-21 all checks and bills will be handled on Thursdays at hospitality night. All Haste payments should go to [npma.president@gmail.com](mailto:npma.president@gmail.com)
- Budget presented for 20-21

Any questions should be sent to [npma.treasurer@gmail.com](mailto:npma.treasurer@gmail.com)

- **Assistant Treasurer - Alicia Hayes**
  - Depositing checks this week
- **Recording Secretary - Lori Vinitzki**
  - Nothing to share
- **Corresponding Secretary - Christy Johannesson**
  - Section leader parents should have received a contact list over the weekend in order to communicate with the other parents in the section who have given approval to be on a contact list. If not, please contact [npmarchingknights@gmail.com](mailto:npmarchingknights@gmail.com).
  - Christy & Mr. Santanello will send a remind/prompt about the school board meeting Thursday

### **Unfinished Business**

- Continue to give any checks (in envelopes) to staff person
- Continue to fill out Covid-19 form for your student before every rehearsal until further notice
- Continue to fill out Absent form for your student as needed (different than Covid-19 form)

### **New Business**

- Virtual season - There will be a virtual season with US Bands for competitions
- Pictures - Jenny Platt will be taking photos at rehearsals of all sections. The goal is to limit the number of people being around the kids. Jenny will wear a mask & complete clearances to do the photos.

- PIAA/School Board Ruling - school board decision on fall activities will come on Thursday evening
- Budget - Jen Logan reviewed with the parents
- By-laws - amended last on 1/16/2019. The board decided to change/add that the recording secretary will take attendance not the corresponding secretary. For the corresponding secretary, there was an addition made to send thank you notes. If there are any changes others would like to put forth, it can be sent to the NPMA President to share with other board members. A vote will be taken in Sept. for the changes to the amendments.

#### **Upcoming Events**

- MK Rehearsals!
- Friday August 28th - Picture Day (this has been rescheduled to October), rehearsals and football games are still in question. We cannot have uniform fittings done at this point.

#### **Elected Chairpersons Summary Reports (As Applicable)**

- **Quartermaster – Rob Johannesson/Hope Heck/Kris Neild**
  - Lift delivered
  - There is a prop idea but has not yet been communicated
- **Refreshments (Concessions) – Stephen Hammond/Brian Heck**
  - One volunteer who agreed to be trained for next year (Victoria Shelly)
- **Sewing - Katy Joyce**
  - Opener flags have been ordered
  - Looking for someone to take over for next year as Katy will be done after this year
- **Uniforms - Rose Durkin**
  - All but 4 MK's have been measured for this year's competition uniform. Joe will reach out to the remaining 4 students to have a parent measure them and email the measurements in to him so they can be ordered asap. (6-8 week lead time on new uniforms.) Dinkles, wristies and gloves are not yet ordered. (Waiting on staff to decide color.) Traditional MK uniforms will not be distributed until I am given instructions to do so.
- **Student Financials – Jenny Platt**

**STUDENT CREDIT as of 07/31/20**

- GLScrip Profit earned: \$322.56
- Total Student Credit earned: \$322.56
- Student credit transfer for MK Fees-\$1400
- Student credit transfer for MK Accessories: \$432

**FUND BALANCES as of 07/31/20**

- Total Student Credit: \$8268.82
- Knights in Need Fund: \$8,053.99; received \$18.30 in Scrip donations, \$820 in donations, txfr from KIN - \$1200
- Director's Fund: \$ 1090.80, \$120 received in donations
- Instrument Replacement Fund: \$ 4466.82
- Trophy Fund: \$160 - \$100 received in donations

**\*\*\*Issue with notifications for transfer requests within Charms has been resolved, if you notice that a transfer has not been completed, please resubmit the request. Once the transfer is completed, a confirmation email will be sent.**

Stephen Hammond made a motion to adjourn the meeting; Kris Neild 2nd the motion; motion carried; meeting adjourned at 7:56.

**Next General Parent Meeting - September 21, 2020  
(via Zoom)**

Attendees:

Joe Santanello, Sean Haddad, Karen Diehl, Annemarie Thornton, Jenn Karpf, Jen Logan, Katy Joyce, Andrea Hinderliter, Alicia Hayes, Christy Johannesson, Stephen & Connie Hammond, Hope Heck, Brian Heck, Kris & Deb Neild, Lori Vinitzki, Rose Durkin, Danielle Blanchard, Jennifer Diffley, Melissa Stigler, Alejandro Bernal, Allison Kershner, Amy Walker, Becky Weaver, Bob Kennedy, Cheryl Wine, Deborah Rzepela-Auch, Dessie Hershey, Elizabeth Gregory, Eric Bigelow, Faith Keiser, Jeff Barthelmes, Jennifer Leibiger, Jerry Kosmin, John Yoo, Karen Bitting, Christopher Joyce, Ken Keiser, Linda Delgado, Lisa Lupinacci, Lisa Swartwood, Liz Overton, Melissa Hellmann, Michael & Leslee Biahut, Michael Loughery, Michelle Ashley, Michelle Wenner, Nicholas Sherman, Rachel Lee, Resa Pinckney, Roopa Narayanan, Sandi Steelhammer, Sherry Sutton, Sue Mooney, Theresa Roethke, Victoria Shelly



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