

**NPMA General Parent Meeting Minutes
Monday, July 20, 2020
Telecommunication via Zoom**

Welcome and Approval of June 2020 General Parent Meeting Minutes

Annemarie Thornton called the meeting to order at 6:36 pm. Stephen Hammond moved to accept the June General Parent Meeting minutes; 2nd by Christy Johannesson. Motion carried. Minutes approved.

Mr. Santanello

- The MK are approved to move to phase 2 next week. Unfortunately, the use of indoor space is on hold for now. There will be the ability to combine into larger groups of 35 or less - this will happen a few times during practice but will only happen on occasion when necessary.
- The MK are learning the football show, basic drill, playing pop tunes & some music for the show, at this point; getting more music soon.
- There is a request for parents to fill out Covid-19 form for your student before **every** rehearsal until further notice. If it is not completed, temperatures of students will be taken on arrival to ensure everyone is healthy & stays that way.
- There is no further information about the fall at this point; there is no more information about football, busing, competitions. If necessary, the band will be ready for virtual competition.
- If parents choose the hybrid optional for students, there is no information on whether the student can be in band or not; decisions are still being made depending on the number of students doing which optional. Waiting for further decisions by the school
- Fill out the Absence Form for your student, as appropriate (different than Covid-19 form).
- There will be dinner breaks for rehearsals that are 3pm - 9pm, students **MUST** stay on campus. Dinner break will be from 5-5:45. Students need to bring their own dinner to rehearsals or parents can drop off food at 5. Students cannot leave campus during rehearsals in the interest of **safety & accountability**.
- On Fridays of football games, rehearsal begins at 3:30. From the end of the school day until rehearsal begins at 3:30, students can do whatever is approved of by their parents, i.e. leaving the campus.
- If students are totally virtual, they can still do extra curricular activities. As far as in class band, the belief is that the opportunity will be virtual of some type. But, the student may not be able to attend the holiday or spring concerts. That is speculation since there is still more to be determined. There is uncertainty of hybrid participation in band. There is encouragement to ask the administrators since the experience is uncertain at this time. The administration is listening!
- The uniform fittings need to be worked out yet. A discussion needs to occur with the administration before there is a final decision.

Executive Officer Summary Reports

- **1st Vice President / Fundraising – Andrea Hinderliter**
 - Philly sports raffle (raffle for Philadelphia sports tickets) will occur. The cost is \$20/ticket with \$10 going toward student credit. If there are no sports tickets to win given the Covid situation, there will be a cash prize.
 - Looking into clothing drive
 - Looking into a NPMK face mask fundraiser
 - Football mania will start shortly after Philly Sports raffle

- **2nd Vice President / Publicity – Jenn Karpf**
 - Utilizing Facebook page for reminders about practices, eating before practice & drinking plenty of fluids, as well completing COVID form

- **Treasurer – Jen Logan**
 - **She will not attend meetings as she is no longer an NPMA member. One of the presidents will give the treasurer's report.**

NPMA Treasurer's Report June 2020

- Accounts have been reconciled through the month of June.
 - Checking= May Closing Balance \$302,637.72
 - SC Market= \$25,029.64
 - Holding Money Market= \$5,002.70
- Income for June-
 - Scrip, Disney Deposits, NPWP, NPVE, NPKV payments
- Expenses for June-
 - Scrip, Disney Refunds, Salaries
- In progress
 - Jen is working with our new CPA to determine how external audit will occur.
 - Closing totals to complete 20-21 budget. Will be presented at August meetings.
- Completed
 - Disney refund- any missing checks send an email to npmusicdisneytrip@gmail.com
- New process for 20-21- all checks and bills will be handled on Thursdays at hospitality night when parents are able to attend
- Year end info and upcoming season budget will be presented at parent meeting in August
- Any questions should be sent to npma.treasurer@gmail.com

- **Assistant Treasurer - Alicia Hayes**
 - Please write checks out to **NPMA**, place student name on check (on memo line), put check in envelope with students' name and what payment it is for on the outside of the envelope
 - Please send in checks only, **no cash**
 - For the time being, please hand any paperwork to your staff person at the beginning of rehearsal
 - Checks are being held until we understand what is going on with the season
 - Please put any correspondence in an envelope, no loose papers that can possibly get lost

- **Recording Secretary - Lori Vinitski**
 - Nothing to report

- **Corresponding Secretary - Christy Johannesson**
 - If you did not receive bulletin, please contact Christy at NPMarchingKnights@gmail.com
 - Will list all board member & chair contact emails in next two bulletins to help parents who need the information; there are still open positions

- **Uniforms - Rose Durkin**
 - Nothing to report until we have information on uniform fittings; will coordinate with with Mr. Santanello when he has additional information
 - Will need to schedule with Mike Pearson from Final Touch for dinkles fittings. Also will need to order wristies and gloves. Will coordinate with Mr. Santanello regarding uniforms fittings.

Unfinished Business

- Disney refund checks - all have been mailed out. If you did not receive it, please email Jen Logan at npmusicdisneytrip@gmail.com

New Business

- Do you have canopy tents that the students could use from July 28th - September?
 - They will allow the kids to take breaks out of the sun. They would be extremely helpful to the kids. If you have one to borrow, you can drop off the canopy prior to practice. It will be needed through the end of August. If you need it back for something like a BBQ, you can let Mr. Santanello know & he would get it back to you. **Identification** needs to be on the canopy. They will probably be stored in the trailer when not in use for practice sessions.

- **Band Camp Meals**
 - There are many ways to volunteer: serving dinner to the Marching Knights, providing food items on the sign up genius, providing gift cards to Redner's or Colonial Meats; anything parents can do to help, even partial availability of time, is welcome!
 - There will be a sign up genius 2 weeks in advance for fruit salad, regular salad, chips, sandwiches, desserts, vegetables, yogurt parfaits, etc. The main meal is supplied & prepared by school.
 - Normally the need is for 8-10 people to help out with meals & filling water bottles. Volunteers meet at 4 PM on rehearsal day to start preparing.
 - There is a need for someone to mentor Jenn Karfp to learn about this position as she will be done after this year.
 - Jenn's contact info will be in the sign up genius.

Upcoming Events

- MK Rehearsals have begun! Please check the calendar for rehearsal times. If you have any questions please contact Mr. Santanello.

Elected Chairpersons Summary Reports (As Applicable)

- **Quartermaster – Rob Johannesson/Hope Heck/Kris Neild**
 - High lift has been scheduled for drop off
 - Email will be sent to last year's crew for support when needed
 - Crew is not doing anything at this point. When crew can attend & support the band, more direction will be needed.
 - Parents cannot be on site at this time
 - If anyone is interested in being a member of the crew, please reach out to Rob at NPMA.Quartermaster@gmail.com
- **Refreshments (Concessions) – Stephen Hammond/Brian Heck**
 - There is one person who is interested in helping out with concessions. Another person sent Stephen a chat during the last parent meeting, please reach out to him with your information.
 - Please reach out to Stephen or Brian if you are interested in helping at NPMA.Concessions@gmail.com
 - Snacks & water are in garages for use with the kids
- **Sewing - Katy Joyce**
 - Nothing to report at this time
 - If anyone is interested in being the sewing chair for the 2021 season or helping with sewing this year, please contact Katy at ktukgirl@verizon.net or the NPMA president

Student Financials – Jenny Platt

- Year end is closed out
- **Student Financials Report – June 30, 2020**
 - **Student credit as of 6/30/20**
 - GLScrip profit earned: \$214.43
 - Total Student Credit earned: \$214.43
 - Student credit transfer for NPWP fees: \$257.71
 - Student credit transfer for NPVE fees: \$201.95
 - **Fund Balances as of 06/30/20**
 - Total Student Credit: \$8409.26
 - Knights in Need Fund: \$8,415.69; received \$51.50 in scrip donations, \$2931.45 transfer from graduating seniors, transfer from Disney \$1415 scholarships, \$2220 transferred from Alumni GC tree from bag bingo
 - Director's Fund: \$ 970.80, \$34.60 transferred from graduating senior from SC
 - Instrument Replacement Funds: \$ 4466.82, \$48.74 transferred from graduating senior from SC
 - Trophy Fund: \$60
- All students have been entered into Charms for the 20-21 band season. Band fees have been set up, working on accessories entries this week and next. Once that is completed, payments will be entered.

Closing comments from Mr. Santanello:

- Please complete COVID forms for every practice & absence forms should be completed as necessary. They are in bulletin each week.
- Attendance for the summer has increased over last year
- Please sign up again for the reminders. Signing up in the past will not carry over to this year.
- The indoor bathrooms are being utilized for students but are restricted to one person at a time inside. Hand sanitizer was requested. Send your child with a hand sanitizer to keep with them, if possible.

Stephen Hammond made a motion to adjourn the meeting; Kris Neild 2nd the motion; motion carried; meeting adjourned at 7:28.

***Next General Parent Meeting - August 17, 2020
(via Zoom)***