

**NPMA General Parent Meeting Minutes  
Monday, April 20, 2020  
Telecommunication via Zoom**

**Welcome and Approval of February 2020 General Parent Meeting Minutes as well as Budget (didn't have meeting in March due to school closure)**

Karen called the meeting to order at 6:40pm. Stephen Hammond moved to accept the February General Parent meeting minutes and budget; 2nd by Katy Joyce. Motion carried. Minutes approved.

Joe Santanello spoke to the parents and echoed his earlier message shared via the weekly Bulletin. He has attended several USBands teleconferences and has engaged with our choreographers, USBands and school administrators. He informed us that there are no Drum Corps shows (DCI) this summer. Construction status of the stadium is unknown, but stated that it shouldn't impact access in 2021.

Sean Haddad summarized Indoor Percussion efforts. Students and staff were pleased with the program, but disappointed in the shortened season. Staff excited to return in 2021. Indoor Percussion pictures are now uploaded to FLICKR account.

Discussed performance videos and possible release to students as part of band banquet. Still shots acceptable but video not allowed due to copyright.

Question was raised about how student leader meetings will happen in shelter in place environment? Selection process is scheduled for May. Training that would have been in person will now be virtual. Targeting to have this settled by end of the school year. Drum major academy will also not occur this summer.

**Executive Officer Summary Reports**

- **1<sup>st</sup> Vice President / Fundraising – Jenn Karpf**
  - Pancheros - 2nd Wednesday of every month. We now have to mention NPHS to receive any benefits.
  - Umbrellas - we have sold approx. 8 of each
  - Floral and Hardy, Skippack: Planting event fundraiser is postponed (date TBD).
  - Knight of Sound is scheduled for October 17th at Wissahickon High School. Four bands confirmed so far (Quakertown, CB South, Perkiomen Valley and Rustin). West Chester University is a possible exhibition band. Announcer and Color Guard confirmed. Shooting for 16 bands or bust! She



is investigating if a deposit is required and would report back. She informed the group that the event is on the school calendar.

- Virtual Bingo or a Trivia Night
- Fundraising activities are on hold.

- **2<sup>nd</sup> Vice President / Publicity – Jen Logan**

- Nomination emails need to be sent to the publicity email. Many positions are still available for the May election.
- A number of nominations have been received by Jen Logan. Inform Jen L. of your interest to serve by sending an email to the publicity email address. Public notice will be included in bulletin.
- Treasurer has not received any nominations. Due to COVID-19 we halted search for position. Jen volunteered to take on the role as an independent contractor next year. She is unable to serve as a board member due to no student in Marching Band. Karen D. confirmed the need and accepted the offer.

- **Treasurer – Jen Logan**

- Ledger Corrected for the school year regarding PayPal. The percentage needs to be adjusted again by 0.2% so NPMA isn't paying fees. Researched error back to July 2019 and reconciled account up to February 2020. Each transaction is still off by .25 cents. Need to reconcile soon as pending payments will be needed to close out dues for indoor programs.
- The Assistant Treasurer meeting was earlier this week to go over best practices going forward.
- Feb & March Reconciliation will be done this week. Just got pictures of the deposits due to Covid-19.
- Proposed to help for next year to keep costs down, otherwise a bookkeeper is needed by June 15th.
- Additional payments will be accepted by mail (to Alicia Hayes). Mr. Santanello endorsed donations to the Knights in Need fund. To those who are more financially stable, donations would be appreciated. Question was raised if leftover student credit can be transferred to the fund. Jen L. provided the following instruction: by sending a letter a parent can consent for the reallocation from a student's Charm funds to Knights in Need.
- Indoor programs - We need to wait to hear about how Disney charges will be reconciled, before we can understand any outstanding payments for Indoor programs. In addition, Karen D. and Jen L. will speak to directors to get a better understanding of expenses.

- **Assistant Treasurer - Alicia Hayes** - she has deposited several scrip checks.
- **Recording Secretary - Annemarie Thornton** - nothing to report
- **Corresponding Secretary - Christine Bland** - nothing to report

#### **Unfinished Business**

- Disney Trip Update :(ul>- Partial Refund At LEAST 8-12 weeks out- changes weekly - working with Disney, Frontier and American. Goal is to get as much money back as possible. Disney requested the gift cards, but have since shut down and furloughed staff so no response has happened.

#### **New Business**

- Band Camp dates have been confirmed with the cafeteria assuming we are allowed in the school. If not, Jenn K. is planning for tables.
- Band Banquet update: Looking into dates in July/August if we are able to assemble. Steins, letters, and pins have been ordered.
- Nominations for Executive Board.

#### **Upcoming Events**

- General Parent - Meeting Monday May 18th via Zoom at 6:30 pm. A new ZOOM meeting ID will be shared.
- As of now, calendar is posted to website. Link also available on Google Classroom. Acceptable to post link to the NPMA website.

#### **Elected Chairpersons Summary Reports (As Applicable)**

- **Quartermaster – Rob Johannesson/Hope Heck** - nothing to report
- **Refreshments (Concessions) – Stephen Hammond/Brian Heck** - Since the stadium status is unknown, Stephen and Brian will prepare for 6 home games and playoffs. It was noted that NPWP had food and beverages in the garage.  
Brian and Stephen reminded attendees that this is their last year serving as chairpersons and are requesting a new volunteer to join them to shadow and learn the role.

- **Sewing / Uniforms – Katy Joyce/Rose Durkin**

Didn't make any flags for guard, purchased. Middle school never got to use the second set of flags. Katy is looking for a second to shadow and learn.

No Disney, no uniform exchanges. Some students will probably need an exchange if there is a Memorial Day parade. One thing concerning is if we do not return to brick and mortar school, arrangements will need to be made (with Patty Sell and whomever else) in order for students return uniforms before graduation.

Rose will need a way to collect uniforms (probably collect them by grade). Multiple of other items need to be returned/exchanged. She reached out to school board contact, but has not had contact returned.

Rose stated that she will stay in position for another year even though her student is a graduating senior.

Status of the Memorial Day parade is unknown. Shared information that other townships are cancelling first Fridays and Harleysville cancelled their Memorial Day observance.

- **Student Financials – Jenny Platt**

**STUDENT CREDIT as of 03/31/20**

**GLScrip Profit earned: \$355.77**

**Total Student Credit earned: \$355.77**

- **Student Credit transfer for NPVE Fees: \$350**
- **Student credit transfer for NPWP fees: \$250**
- **Disney trip payment transfer: \$217.58**

**FUND BALANCES as of 03/31/20**

- **Total Student Credit: \$11,870.38**
- **Knights in Need Fund: \$2999.03; received \$32.30 in scrip and organization donations**
- **Director's Fund: \$ 936.20**
- **Instrument Replacement Funds: \$ 4,418.08**



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· **Trophy Fund: \$60**

**Outstanding Fees:**

**Indoor Guard**

**Indoor Percussion**

**Alot outstanding...need to decide how to proceed with collecting payments**

Stephen Hammond made a motion to adjourn the meeting; Katy Joyce 2nd the motion; motion carried; meeting adjourned.

***Next General Parent Meeting - May 18, 2020  
(via Zoom)***