

**NPMA General Parent Meeting Minutes  
Monday, September 16, 2019  
NPHS Room A33**

**Welcome and Approval of August 2019 General Parent Meeting Minutes**

Karen called the meeting to order at 6:34 p.m. Brian Heck motioned to approve the August meeting minutes; 2nd by Stephen Hammond; motioned carried; meeting minutes approved.

**Executive Officer Summary Reports**

Huge thank you to Jenn Karpf for the coordination of the Knight of Sound. Mr. Santanello was blown away by Saturday's activity of students and parents. Parade feedback was positive. Thank you to everyone who volunteered their time. Event coordinator of US Bands shared positive feedback with Mr. Santanello.

Mr. Santanello believes our show is unique and puts students in a wonderful position for the season. He reviewed the upcoming schedule and reminded parents that Winds and Battery need to report to Pennbrook on Monday with their Mountains of the Mind show shirt. Saturday's Boyertown performance is scheduled for 8:00pm.

Friday, October 4th is Homecoming and is also Senior night for Football and Cheer students. The marching band will perform the show post game.

Guard uniforms expected to be delivered for September 28th performance and the back up picture day is Sept 27th.

● **1<sup>st</sup> Vice President / Fundraising – Jenn Karpf**

- Philadelphia Sports raffle tickets can be sold until Sept. 09/26 for other music groups - we have 140 tickets available - we will be selling them at KOS and any monies collected will go to the general fund.
- Football Manias - completed
- WAWA Coupons - still for sale
- Scrips program - now accepts credit cards for payment
- Dine Arounds
  - Pancheros, Springhouse - 9/22 from 4-8 - 20% of anything we purchase
  - Margaritas, 10/09
  - Cannoneers Burger Day - 10/20 from 12-6  
We will need student volunteers to work that day starting at 11:30am
- Potential fundraisers

- Disney Raffle - Received approval - Program set up to sell 200 tickets at \$50 a piece. Goal is to raise enough funds for an individual's cost to Disney
  - Lottery Raffle - Rose Durkin
  - Stadium Seats - put in order for pre-sale
  - Umbrellas
  - Chocolate Sales
  - Potential dine arounds -
    - Greene Turtle, Pumpernicks, Rita's
  - Designer Bag Bingo - scheduled for Dec. 6th
  - Trivia Knight - scheduled for Sept. 21st -- Pre-sale tickets are available (\$25) as well as tickets available at the door. Event being held at Towamencin Fire Company hall located on Bustard Rd.
  - Michaeline Neu willing to chair holiday ornaments for the show (show logo).
- **2<sup>nd</sup> Vice President / Publicity – Jen Logan**
    - Treasurer position is still open.
    - She reminded attendees that we are not permitted to post videos of the marching band on Social Media. You can email and text to family but no posting.
    - Be aware that flicker account password is correct on the bulletin. Do not change the password.
  - **Interim Treasurer - Jen Logan**
    - NPMA Treasurer's Report - **AUGUST 2019***
      - Accounts have been reconciled thru the month of August
        - Checking= Aug Closing Balance \$65,699.85
          - § \$54,469.35 Opening Balance from July closing
        - SC Market= \$25,018.94
        - Holding Money Market= \$5000.84
      - Income for Aug
        - Scrip, Participation Fees for NPMK, Accessories, Football Mania
      - Expenses for Aug
        - Scrip, Salaries, Philly Tickets, Concessions, Uniforms, Props,
      - Informed that Knight of Sound raised \$14,500.
      - In progress
        - Presented 19-20 budget last month - need to post for 72 hours for posting and review prior to voting
        - Outside Audit 18-19 season
        - PayPal reports
      - Completed
        - Inventory completed 7/15/19
        - Workflow

Any questions after the meeting can be directed to [npma.treasurer@gmail.com](mailto:npma.treasurer@gmail.com)

- **Asst. Treasurer - Alicia Hayes** - Deposited funds from Knight of Sound, all checks received have been posted.
- **Recording Secretary - Annemarie Thornton** - nothing to report
- **Corresponding Secretary - Christine Bland**
  - Deadlines for Bulletin Submissions
    - Sunday Bulletin - 5pm Friday
    - Wednesday Mid-week Bulletin - 5pm Monday

### **Unfinished Business**

- Bookkeeper Search update - Still in process
- Disney Trip Update - Date has been changed for initial payment. Mr. Santanello will share information at Back to School night. There will be \$100 non-refundable initial payment that will be due by Oct15th. Require student registration in order to estimate costs and chaperone/logistical needs.
- District approved the trip and Disney approved every ensemble attendance/performance.
- Planning to provide shirts to designate NP students.

### **New Business**

- Black shirts - Still under discussion. Shirts will not be black as will complicate payment/refund/student credit status. This is avoided if we use a different color shirt. Unknown what to do with guard shirt order (include?). Mr. Santanello decided that everyone gets a blue shirt.
- Sign-up Genius for Trivia Night There will be no request for section baskets. This effort will be deferred to Bag Bingo. Plan is to have Trivia night as a fun night outing.

### **Upcoming Events**

- Thursday, September 19 - Hospitality Night
- Friday, September 20 - **NO PRACTICE, NO FOOTBALL GAME**
- MK Rehearsal Saturday, September 21st 9am - 5pm
- Trivia Night - Saturday, September 21
- Thursday, September 26th - **MK Rehearsal 3:00pm - 5:30pm** due to Back to School Night at the High School - awareness of attendance delay of middle schoolers due to end of school schedule and sports bus arrival time.
- Friday, September 27 - Football Game (Home) - Dinner: Chicken fingers and mac and cheese
- Saturday, September 28 - MK Rehearsal (time TBD) and Competition at Boyertown High School
- Monday, September 30 - **NO REHEARSAL** due to No School. New rule shared that if school is closed, rehearsal is canceled as well.

- Friday, October 4 - Football Game (Home) - this is the last home game at Crawford stadium (at this time)
- Saturday, October 5 - MK Rehearsal (time TBD) and Competition at CB South High School

### **Elected Chairpersons Summary Reports (As Applicable)**

- **Quartermaster – Rob Johannesen/Hope Heck** - They are currently waiting for banners. They will require additional crew support personnel. Projecting that each mountain panel may require 4 crew members.
- **Refreshments (Concessions) – Stephen Hammond** - requesting support for Wednesday restock, 6:15pm.
- **Sewing / Uniforms – Katy Joyce/Rose Durkin** - sewing - All flags done but one. Plan to have mountain flags on the field and designing legging enhancement for the band. Placed order and will leave instructional information.
- **Rose** - uniforms - Show shirts are in and white wristies order placed. Rose has loaned out black wristies to students. She will communicate to students about any outstanding payment.
- **Student Financials – Jenny Platt**

## **Student Financials Report – August 31, 2019**

### **STUDENT CREDIT** as of 8/31/19

- GLScrip Profit earned: \$1075.30
- Philly Sports Raffle Tickets: \$3760.00
- Total Student Credit earned: \$4835.30
- Student Credit transfer for MK Fees: \$735.00

### **FUND BALANCES** as of 08/31/19\*

- Total Student Credit: \$17,186.44
- Knights in Need Fund: \$3,563.47; received \$12.70 in scrip donations + \$20 donation - \$840 used for 2 students fees.
- Director's Fund : \$ 936.20
- Instrument Replacement Funds : \$ 4,418.08
- Trophy Fund: \$60

### **FEES** as of 8/31/19

- We are continuing to collect and process fees for the 2019 season.
  - o 15 students have not paid for a dot book
  - o 5 students have not paid for gloves



1340 Valley Forge Road, Lansdale, PA 19446

- o 2 students have not paid for wristies
- o 7 students have not paid for a Uniform Tee
- o 4 students have not paid for Dinkles
- o 15 students have not paid MK fee for July
- o 33 students have not paid MK fee for August

KOS - revenue was \$14,500 - only budgeted for \$10K.

Stephen Hammond made a motion to adjourn the meeting; John Hayes 2nd the motion; motion carried; meeting adjourned.

**Next General Parent Meeting - Monday, October 14, 2019**