

**NPMA General Meeting Minutes
Monday, April 15, 2019
Room A033, North Penn High School, Lansdale**

Welcome and Approval of March 2019 Meeting Minutes

Connie called the meeting to order at 6:37 p.m. Stephen Hammond motioned to approve the minutes; 2nd by Rose Durkin ; motion approved; minutes approved.

Mr. Heller came to say hi and how are you? What's new? Nothing much. Congratulations to the Indoor groups - Navy, Columbia, WP, VE and Knight Vision. Get tickets soon for Mamma Mia! Tickets are going fast! May Fair is coming together; schedule is coming out soon. No dunk tank is allowed. Insurance company from District or ours, will not cover it. Mr. Joe Santanello will be taking over for Ted when he retires. Staff is set; the show schedule is set; Spring schedule and student leaders sessions set.

Executive Officer Summary Reports

- 1st Vice President / Fundraising – Anita Schwartz (absent)
 - Philly Sports Raffles tickets - \$20 ticket; students will get \$10 of credit per Ticket they sell.
 - Will begin advertising at May Fair, sell through the summer and end at Knight of Sound. At Knight of Sound, ticket sales money will go towards the general fund.
 - No fees, no cost to us for tickets, etc.
 - \$636.00 was raised at the Cannoneers Cheeseburger Fundraiser - thanks to those who came out to support, to Jen Logan for running it and to Rick and the Cannoneers for holding the fundraiser for us.
- 2nd Vice President / Publicity – Carole Stoler
 - Candidates **for election at April General Meeting** are:
 - Elected Officers:
 - President: Karen Diehl
 - 2nd Vice President of Publicity: Jen Logan
 - Corresponding Secretary: Christine Bland
 - Elected Chairpersons:
 - Concessions: Stephen Hammond & Dave Ulrich
 - Quartermasters: Hope Heck
 - Sewing / Uniforms: Katy Joyce(approved next month)/ Rose Durkin
 - Student Financials: Jen Platt

All of the above chairpersons have been approved!

- Candidates to be presented in April for **election at May General meeting** are:
 - Elected Officers:
 - 1st Vice President of Fundraising: Jen Karpf
 - Recording Secretary: Annemarie Thornton
 - Elected Chairpersons:
 - Quartermasters: Rob Johannesson
 - Concessions: Aimee Wendt & Brian Heck
- Still need candidates for the following 2 Elected Officer positions:
 - Treasurer
 - Assistant Treasurer - may have a returning parent offering to take the position.
 - If no one volunteers for the Treasurer position, we will need to hire a bookkeeping firm to manage our financial obligations and reporting.

Non-elected chairpersons are still needed; Spirit Wear Coordinator; Champs Meal; Community Knight; WAWA Hoagie coupon coordinator. E-mail Carole if you are interested.

Needs pictures uploaded to Flickr for Peter Boardman for the DVD.

- Treasurer – Tyler Bland
 - See Treasurer’s Report for April 2019.
- Assistant Treasurer – Karen Diehl - no report.

Unfinished Business

- New Band Truck arrived 3/26.
 - District process is to be followed for obtaining use of the truck.
 - Exploring options to obtain a larger lift gate that can fit the band instruments.
- Update on new Crawford Stadium - plans and timeline - will be going through with a complete redo; 5.2 million dollars set aside to do it. Need to get more variances from Towamencin; final approvals from Montgomery County; bids in Sept.; bids approved by October; construction begins in November; will be used for Graduation, with some parts not complete; stadium is to complete it by August 2020.

New Business

- New Band Director has been hired - Mr. Joe Santanello from Quakertown School District and the Panther Marching Band. Hopefully he can get to a meeting soon. Would like him to be at May Fair to meet people.
- \$5,000 Donation Drive Kicked-off April 7th.
- 2019 Football schedule is released.

- No College band yet in place for Knight of Sound
- 2019-2020 *TENTATIVE* Student Leader (SL) Training sessions
 - May 6, 6:30-9, May 10 6:30-9
 - May 14, **3-5:30**, May 17 6:30-9
 - May 20, 6:30-9, May 22 6:30-9
 - May 29, 6:30-9
- 2019-2020 *TENTATIVE* May/June MK Schedule
 - May 1st NPMK rehearsal for May Fair
 - May 29th 6:30-9 MK New members and SL candidates rehearsal and Ice Cream social
 - June 1, full unit 9am-12 noon - will probably change due to SATs.
 - June 4, full unit 6:30-9 pm
 - June 8, 9am-12 noon
 - June 13 & 14 3-9 pm, June 15, 9am-3pm
 - June 18, Summer Session #1, 6-9 pm
 - June 25, Summer Session #2, 6-9 pm

Upcoming Events

- May Fair - Saturday, May 11, 9:00 am - 3:00 pm.
Sign Up Genius is in the Bulletin - please sign up sooner than later to help. Dunk Tank is out; Pie Raffle - like the 50/50 raffle, winner gets to throw one pie at the directors that volunteer. Hopefully other components will make up for the money we won't be able to make from the Dunk Tank. Fundraising poster was made - will be put into the Band Room to show donation amount so far and get the kids motivated to talk it up. Ordered lawn signs that will be strategically placed from Montgomeryville to Harleysville to advertise May Fair and future events. Doing well with recruiting vendors that will be giving a raffle item as well as being here to sell their wares; Section Leader Parents have been sending out emails to donate items for their Section raffle baskets - all are needed by April 20th so the baskets can be made.
- Band Banquet - Sunday, May 26.
Photo Booth will let us add other props; DJ is in place. April 22nd at 6:30 p.m. meeting; pins, varsity letters and steins are done. Plans are moving along.
- Memorial Day Parade - Monday, May 27.
- NPMK New Members/SL Candidates Rehearsal & Ice Cream Social - Wednesday, May 29, 6:30-9:00 pm.

Elected Chairpersons Summary Reports (As Applicable)

Quartermaster – John Stoler / Rob Johannesen

- The District has a new truck for us to use. They ordered what they wanted, not what was spec'd out. Marimbas do not fit; not the correct style lift for what we need. It is dangerous and an accident waiting to happen. We need to have the Crew load the truck and have it videoed so the District can see why it's not going to work. Access is also ridiculous; needs to work to get the District to change our being able

to get it when we need it, we have a pass card and keys, not, taking the shelving in and out every time, even though it's going to be stored at the Bus Garage.
What will be our liability since we are under strict scrutiny when we get the truck and take it back. The District would need to have a driver if our liability is too much.
Sheet should be provided for crew to write down if there's anything wrong while going to, at an event, or coming home.
E-mails out to Crew for help for May Fair and Memorial Day.

Refreshments (Concessions) – Stephen Hammond / Doug Waldman

- No report; May Fair is coming up. Concessions stand was cleaned up.

Sewing / Uniforms – Katy Joyce (absent) / Rose Durkin

- No report

Student Financials – Jenny Platt

- **STUDENT CREDIT as of 03/31/19**
 - GLScrip Profit earned: \$760.45
 - Dayton Trip overpayment credit added - \$2079.74
- **FUND BALANCES as of 03/31/19**
 - All Student Credit : \$ 14,845.80
 - Director's Fund : \$ 936.70
 - Instrument Replacement Funds : \$ 4,418.08
 - Knights in Need Fund: \$ 2,811.29
 - Trophy Fund: \$60
- **FEES as of 03/31/19**
 - Outstanding fees for the 2018-2019 MK season.
 - 1 student has not paid MK fee for October (Amount \$120.00 - total \$120.00)
- **Indoor guard/percussion outstanding fees:**
 - Guard:
 - 1 outstanding students for 1st January payment (\$125.00)
 - 4 outstanding students for 2nd February payment (\$500.00)
 - 4 outstanding students for 3rd March payment (400.00)
 - Percussion:
 - 1 outstanding students for for January pmt (\$600)
 - 2 outstanding students for February pmt (\$800)
 - 3 outstanding students for March pmt (\$1000)

NPMA Treasurer's Report

April 2019

- **Reconcilements**
 - Accounts have been reconciled through the month of March
 - Checking: March closing balance = \$56,048.93
 - Opening balance was \$66,825.76
 - Money Market: March closing balance = \$25,012.71
 - Opening balance was \$25,010.58

- **Income for March 2019**
 - Participation Fees for NPWP and NPVE; GL Scrip; Fundraising (Pasta and Percussion)
- **Expenses for March 2019**
 - Salaries, GL Scrip, Fundraiser expenses, Truck Rental, and Accounting Services for the 2017-2018 Audit.
- **Paypal**
 - Update on Functionality.
 - Donations in April.

Any questions after the meeting can be directed to npma.treasurer@gmail.com

Middle School Knight Vision had a great show, in spite of not scoring well. Great season! Stephen Hammond motioned to adjourn the meeting; 2nd by Dave Uhlrich; motion carried; motion approved. Meeting adjourned at 8:18 p.m.

Next General Meeting - Monday, May 20th at 6:30 pm

Minutes recorded and submitted by Michaeline Neu, Recording Secretary