

**NPMA General Meeting Agenda / Minutes  
Tuesday, January 22, 2019  
North Penn High School Room A033, Lansdale**

**Welcome and Approval of December 2018 Meeting Minutes** - Stephen Hammond motioned to approve minutes and Katie Joyce 2nd the motion and the minutes were approved  
Meeting Called to order at 6:35pm

**Executive Officer Summary Reports**

- 1<sup>st</sup> Vice President / Fundraising – Anita Schwartz
  - December Mattress raised general \$87.97 and student credit \$87.97
  - Raffles tickets raised general \$1480.00
  - Thirty-One bag raised general \$139.55 and student credit \$173.70
  - Pour House Dining Out Feb 18th 5-8pm
- 2<sup>nd</sup> Vice President / Publicity – Carole Stoler
  - Website development update - progressing hoping to show a Demo at February's meeting.
  - Flicker Account -Not free anymore. Submitted for approval for staying free for nonprofits. Fee may have to be paid so pictures are not deleted by Feb. 5th. If we get the approved we will be issued a refund if decision is made after the deadline.
  - Some people have been volunteering for the board. They need to be present at March meeting to be introduced as candidates and must be at April's meeting. To run for a position - candidate must have attended at least 3 meetings at some point since July 1, 2018.
  - Sent note to Kaity Andre & Tom Skoul - was disappointed in paper. We were on Front page, but nothing about all the accomplishments were mentioned only what was happening at School Board meeting.
- Treasurer – Tyler Bland
  - NPMA Treasurer's Report January 2019
    - Reconcilements**
    - Accounts have been reconciled through the month of December
    - Checking: December closing balance = \$61,117.42
    - Opening balance was \$57,192.52
    - Money Market: November closing balance = \$25,006.54
    - Opening balance was \$25,004.42
    - Income for December 2018**
    - Participation Fees for NPMK, Scrip, Fundraising (Chubby Chicos Charms, 31, Bag Bingo, Football Mania, and Lottery Ticket Sales)
    - Expenses for December 2018**

Salaries, Scrip, Fundraiser expenses

**In progress**

2017-2018 External Audit

Budgets for Winter Percussion and Visual Ensemble

Website renovations

PayPal Donation set up

1099s have been prepared and will be mailed prior to 1/31/19 deadline.

Any questions after the meeting can be directed to [npma.treasurer@gmail.com](mailto:npma.treasurer@gmail.com)

**Unfinished Business**

- Bylaw revisions review - Vote next meeting. Posted online, link was in Sunday's bulletin. Minor change to the frame for using Student Credit to 24 months.
- Knight of Jazz scheduled for Friday, Feb. 8<sup>th</sup>
- Indoor Ensembles and Show update

**New Business**

- Ted Heller retirement announcement.  
Ted came to meeting - Marching band preparations are being made even with him retiring. He is willing to stay on and be involved in the transition of new band director.
- Remind Messaging Service Notice for Verizon Customers. - Waiting to see what happens with this and decide if there is something else that will work in its place.

**Upcoming Events**

- Knight of Jazz - Friday, Feb. 8<sup>th</sup>  
9 bands are coming
- Indoor Guard and Percussion show - Saturday, Feb. 23<sup>rd</sup>  
21 Drumlines & 14 Guards - Logistics for the show were discussed  
Seah Haddad Large Indoor show.

May Fair - Karen Diehl is co-Chairing with Jen Logan. Vendor/Craft show has been added. Also possible Car show.

**Elected Chairpersons Summary Reports (As Applicable)**

Quartermaster – John Stoler / Rob Johannesson

- Bus Garage meeting Re: New truck specifications Met with Bergey's for new proposal and was submitted to Sd. Moving forwarded. District wanted NPMA to take truck to get services, but we explained that we were not able to do so. The district owns the truck and they should be responsible for maintenance, not NPMA.

No Winter groups needing trailer or truck. WP props were all built. No other needs have been made known.

Refreshments (Concessions) – Stephen Hammond / Doug Waldman

- 2 upcoming shows - Jazz & Indoor help will be needed

Sewing / Uniforms – Katy Joyce / Rose Durkin

- 25 flags made - simple 1 is being printed.
- Uniforms were order and should be in for home show.  
District band kids were fitted in uniforms.

Student Financials – Jenny Platt

### **Student Financials Report – December 31, 2018**

#### **STUDENT CREDIT as of 12/31/18**

- GLScrip Profit earned: \$381.98
- WAWA Profit earned: \$0 (closed out before report received)
- Chubby Chico Bracelets Profit earned: \$201.30
- \$120.00 was received from Student Credit and checks to pay NPMK Fees.

#### **FUND BALANCES as of 12/31/18**

- All Student Credit : \$ 13955.78
- Director's Fund : \$ 936.70
- Instrument Replacement Funds : \$ 4,418.08
- Knights in Need Fund: \$ 3,028.02
- Trophy Fund: \$60

#### **FEES as of 12/31/18**

- We are continuing to collect and process fees for the 2018-2019 season.
  - 3 students have not paid for a dot book (amount \$7.00-total \$21.00)
  - 2 students have not paid MK fee for August (amount \$120.00 – total \$240.00)
  - 5 students have not paid MK fee for September (Amount \$120.00 - total \$600.00)
  - 5 students have not paid MK fee for October (Amount \$120.00 - total \$600.00)
  - Indoor guard/percussion.
  - Have list of those participating in percussion/guard. Still need fees for both before entering into charms.

***Next General Meeting - Tuesday, Feb. 19<sup>th</sup> at 6:30 pm***

Motion to adjourn made by Stephen Hammond. 2nd by Liz Overton and Katie Joyce.

Meeting adjourned at 7:50pm.