

NPMA General Meeting Minutes

Monday, October 15th, 2018

6:30 – 8:30 pm – A033

Welcome and Approval of September 2018 Meeting Minutes

Jen called the meeting to order at 6:30 p.m. Karen Diehl made a motion to accept the minutes; 2nd by Katy Joyce; motion carried; minutes approved.

Executive Officer Summary Reports

1st Vice President / Fundraising – Anita Schwartz

- Car wash raised \$77
- Fun Pasta order form due 10/11
- **Upcoming fundraisers:**
- Chipotle Sunday 10/14, 4-8pm
- Chubby Chico Charms sells from 10/8-10/22
- Thirty-One bags sells month of November
- December lottery raffle tickets sells to 11/30, drawing will be everyday on December
- Firehouse Sub at North Wales Sunday, 11/11 all day
- Designer Bag Bingo on Friday 12/8, 6-10pm at St.Maria Goretti School, \$25/ticket
Get tickets asap! It's almost sold out!
- Tupperware sells on January/February
- *** We didn't have good turnout at Zoe's Kitchen fundraiser
- May 11th will be May Fair - need ideas for any food etc. to raise more money. Signs are needed to make sure spectators know where to go.
- Krispy Kreme Donuts for the Spring? Would need someone to pick them up.
- Community Knight Food Drive - Nov. 12 - need someone to collect & take them to Manna - Karen Albright volunteered to run the drive.

2nd Vice President / Publicity – Carole Stoler (absent)

- Will be submitting to Courier News Weekly to advertise the Bag Bingo in the Community Calendar as well as Community Knight with the Knights.
- Website status - Christine Bland gave a report - looking at payment options for donations; need to have tax exempt number publicized for matching donations from

companies; discussed with her committee about how they want tabs to look; suggestion for section for new band parents.

Treasurer – Tyler Bland

NPMA Treasurer's Report

October 2018

- **Reconcilements**
 - **Accounts have been reconciled thru the month of September**
 - **Checking: September closing balance = \$75,519.97**
 - **Opening balance was \$70,641.08 from August closing**
 - **Money Market: September closing balance = \$25,000.24**
 - **Opening balance was \$24,996.37 from August closing**

- **Income for September 2018**
 - **Concessions, Participation Fees for NPMK, Scrip, Trivia Night**

- **Expenses for September 2018**
 - **Salaries, Scrip, Props, Concessions, Equipment Rental, Football Game Meals**

- **In progress**
 - **External audit for the 2017-2018 has begun**
 - **Website renovations underway**
 - **Boston Trip**

- **Completed**
 - **2018-2019 Budget**

Unfinished Business

- **Season update (Mr. Heller / Mr. Haddad)**

Asked for a moment of silence for the Hammond Family.

 - **Bangor Competition Re-cap - was an old school competition; no turf, mucky ground, inexperienced bands; interesting night**

- Friday is a home football game CB South - Football players & Cheerleaders Senior Recognition; we will perform Pre Game either before or after that.
- Competition CB South - Community Concert is that night so we will be out of the band room area by 2 p.m.
- West Chester performance time is not posted yet.
- Met Life Stadium performance time is not posted yet. We have asked to get credit for the US Band shows we've gone to, plus the Regional we were supposed to host; hopefully will give us a good position towards the end of the class.
- NP Football team is the number 1 seed so far, so we may have home field advantage for playoff games.
- Alumni band players needed for the Thanksgiving Game.
- Has ideas to get ready for Championships in lieu of a competition on Nov. 3rd.
- Boston Trip - got good feedback from the kids. Needed to have people ready to set up the food when kids arrived - crew ended up setting up the food. Should have left in the morning as we hit too much traffic instead of ½ day. Needed more money for lunch at Quincy Market, luckily kids had extra from concessions the night before.
- CHAMPS Planning - Event is now Saturday, Nov. 3rd - parents can come at 3:30 p.m. for the dinner starting at 5:00 pm. End time 7:00 p.m.? Will check with Mr. Heller.
- Trunk or Treat will be Tuesday, October 30th at 9:00 p.m. Parents can set up prior to 9 p.m.
- Julie Kratz, band President, will be having the band party on Sunday, Nov. 4th 7-10 p.m. (Students are off the next day). Will provide pizza and pretzel bites. Sign Up Genius for donations of food/drink items. Bring a lawn chair; can have a costume contest or just chill.

New Business

- Bylaw review - parents should look at the Bylaws to see if anything needs to be adjusted. Look at Registration in the Bylaws as to who is receiving the paperwork.
- In Bulletin, will be soliciting for things to put into a program, which is like a mini yearbook, for Community Knight. Section pages, Senior baby pictures etc. Presale will take place. Janet Braverman will put the booklet together.

Upcoming Events

- Home Football (CB South) 10/19
- Competition at CB South 10/20
- Away Football at Tennent 10/26
- PA State Championships at WCU 10/27
- Trunk or Treat 10/30
- Champs Dinner 11/3 5pm
- Band Party-Kratz Home 11/4
- Knightmares 11/8
- Metlife US Championships 11/10

Next General Meeting - **TUESDAY, November 20th at 6:30 pm**

Elected Chairpersons Summary Reports (As Applicable)

Quartermaster – John Stoler / Rob Johannesen (absent)

- Props are done; working this week to make repairs; truck issues have been resolved. Thanks to the crew for all of their help. Needs an updated tax id for Lowes. No reimbursement for Penske truck as it wasn't in the initial quote - John will have a discussion with Steve Skrocki. Was declined by Mr. Nicholson. Thank you to Rob for hauling the trailer home.

Refreshments (Concessions) – Stephen Hammond (absent)/ Doug Waldman

- Doug will need help to restock the snack stand around 7:00 p.m. on Wednesday Oct. 17th. He will be going to get items from Costco beforehand.
- Needs to have people man the Home Stand. Doug will be helping in the Visitors Stand. Watch for kids stealing items, like drinks, instead of going to pay.

Sewing / Uniforms – Katy Joyce / Rose Durkin

- all is done; no, there will be no gold lame'
- Stadium coats are in the dressing rooms, kids need to take them home; check for dirt on the uniform pants.

Student Financials – Jenny Platt

Student Financials Report – October 3, 2018

STUDENT CREDIT as of 9/30/18

- GLScrip Profit earned: \$835.48
- WAWA Profit earned: \$147.00
- Football Mania Profit earned: \$4,784.00
- \$2400.00 was received from Student Credit and checks to pay NPMK Fees
- \$17.00 was received from Student Credit and checks to pay NPMK Accessories
- \$3,705.00 was received from Student Credit checks to pay for Boston trip

FUND BALANCES as of 9/30/18

- All Student Credit : \$ 13,566.05
- Director's Fund : \$ 936.70
- Instrument Replacement Funds : \$ 4,418.08
- Knights in Need Fund: \$ 4,624.42
- Trophy Fund: \$60

FEES as of 9/30/18

- We are continuing to collect and process fees for the 2018-2019 season.
 - 6 students have not paid for a dot book (amount \$7.00-total \$42.00)
 - 1 student has not paid for Dinkles (\$37.00)
 - 4 students have not paid MK fee for July (amount \$120.00 – total \$480.00)
 - 13 students have not paid MK fee for August (amount \$120.00 – total \$1560.00)
 - 25 students have not paid MK fee for September (Amount \$120.00 - total \$3000)
 - Boston trip - all students paid.

Comments about Senior Knight - it was not good because the stands were empty, those who were there were not respectful; kids did not like it; it is a night for the kids. Need to consider their feelings.

Katy Joyce made a motion to adjourn the meeting; Anita 2nd the motion; motion carried. Meeting adjourned.

Minutes taken and submitted by Michaeline Neu, Recording Secretary



1340 Valley Forge Road, Lansdale, PA 19446