

**NPMA General Meeting Agenda  
Monday, March 18, 2019  
Room A033, North Penn High School, Lansdale**

**Welcome and Approval of February 2019 Meeting Minutes**

Connie called the meeting to order at 6:31 p.m. Stephen Hammond moved to accept the meeting minutes; 2nd by Karen Diehl. Motion carried; minutes approved.

Ted spoke about wind ensemble went to CB East for a festival. They scored a Superior; loved the program of music that they played. Congratulations to the Indoor groups; both shows were great; needed the stage - wasn't booked for us so next year that needs to be booked. Thanks to Bob Gilmer for his help!

3 weeks left of the indoor season. Asked Mr. Nicholson about a truck for the equipment for the remaining shows. Show uniforms came in for the Winter Percussion; jumped by 11 points in scoring from one week to the next. Entire show will be on the floor for this weekend.

Academic eligibility has been a problem for the Indoor Percussion this marking period. 2 members had to be pulled until their grades were up and it worked!

63 applicants for the band director position. Interviews will start next week. There are 12 candidates. Director should be in place at the beginning of May.

April will bring Jazz band and Indoor season championships; the Visual Ensemble made finals at the Regional competition this past weekend.

Has completed scheduling for next band season; there is a show design in mind; has the date of Knight of Sound locked in. May 1st is a rehearsal to bring the show back to life for May Fair. Will set the June mini camp schedule once snow days are decided.

**Executive Officer Summary Reports**

- 1<sup>st</sup> Vice President / Fundraising – Anita Schwartz (absent)
  - March 31st Cannoneers 12-6 p.m. \$9.00 Cheeseburger fundraiser. Will be for Indoor Percussion.  
Thanks to Liz Overton for running Pasta and Percussion. She did a beautiful job!
  
- 2<sup>nd</sup> Vice President / Publicity – Carole Stoler
  - Candidates for 19-20 NPMA Exec Board & Elected Chairpersons:
    - President: Karen Diehl
    - VP Fundraising: Jen Karpf
    - VP Publicity: Jen Logan
    - Treasurer: OPEN
    - Asst Treasurer: OPEN

- Corresponding Secretary: Christine Bland
- Recording Secretary: Annemarie Thornton
- Concessions: Stephen Hammond, Dave Uhrich
- Quartermasters: Rob Johannesson & Hope Heck
- Sewing / Uniforms: Katy Joyce / Rose Durkin
- Student Financials: Jen Platt

Sent notes to the Middle School directors to advertise non-elected positions needed for next season.

Visual Ensemble was recognized for their costume reveal at the WGI Regional.

They made it to finals, which is a big accomplishment.

Knight Vision took 1st place at Hatboro Horsham.

- Treasurer – Tyler Bland

#### **NPMA Treasurer's Report March 2019**

##### **Reconcilements**

- Accounts have been reconciled through the month of February
  - Checking: February closing balance = \$66,825.76
  - Opening balance was \$65,449.55
  - Money Market: February closing balance = \$25,010.58
  - Opening balance was \$25,008.66
  
  - Income for February 2019
  - Participation Fees for NPWP and NPVE; GL Scrip; Fundraising (X-mas City Studio); Knight of Jazz, Indoor Guard and Percussion Show
  
  - Expenses for February 2019
  - Salaries, GL Scrip, Fundraiser expenses, Knight of Jazz, Indoor Show.
  
  - 2017-2018 Financial Stmt. Audit and 990 Return have been completed.
- Assistant Treasurer – Karen Diehl
    - Percussion Show made \$8,135.21;
    - Guard Show made \$3644.75 -total will be less as a few bills need to be paid.
    - \$532 was the profit from Pasta and Percussion.

##### **Unfinished Business**

- Re-cap of Concessions Stand Meeting with Architect/NPHS Facilities - see Concessions report.
- Mayfair Planning Update - all the high school groups are done by noon since it is the day of the Senior Prom. Director dunk tank, Henna & Face Painting; Craft & Vendor Show - all vendors are required to give a raffle basket donation minimum of \$20.00

value; Silent Auction; lots of food; donation drive - goal is \$5000. Working with the school to make sure fliers are given to the elementary schools; advertising everywhere we can - lawn signs will be at our next meeting. Towamencin township has the right to pull lawn signs that are up for more than 48 hours; most townships probably have this same requirement. Should not be put up until a few days ahead of the event. If you are a committee member, there is a meeting at 6:30 p.m. in K030.

- Knight of Sound - looking for a College band to play at our show. West Chester does Spring Ford, so not leaning towards asking them; send an email to Jen if you have any suggestions.

### **New Business**

- Truck Rental for remaining NPWP competitions.
- Rose had a question if funds could be provided to send the Drum Majors to WCU for the Drum Major Camp. Will send an email to Ted inquiring about it.
- Christy spoke about the website - need to have a good FAQ for new parents posted. Send an suggestions to her. Incoming parents would like to know what the schedule looks like in order to plan summer vacations.  
Janet suggested having the kids at the Mandatory Parent meeting in June to hopefully retain new members. Parents sometimes lose interest in NPMK with all the details presented. Having the kids there may give some energy to the meeting.

### **Upcoming Events**

- Cannoneers Cheeseburger fundraiser - Sunday, March 31, 12-6 pm.
- May Fair - Saturday, May 11, 9:00 am - 3:00 pm.

### **Elected Chairpersons Summary Reports (As Applicable)**

Quartermaster – John Stoler / Rob Johannesen (absent)

- had a clean up night for the small garage for the Theater department. Got a nice comment from John Buckner for the beautiful job!  
Cannot use the box truck for the rest of the season; lift gate is broken and could cause Injury. District will need to rent a truck for the rest of the season. Looking to have the district purchase a truck for next year. Hoping there is already one built already to our specifications.

Refreshments (Concessions) – Stephen Hammond / Doug Waldman

- Had a meeting with the school regarding the new concession stand. Will not have friers or any cooking inside; met with the architects and facilities to provide our wishlist. Jen gave a good presentation of data to help our vision. Stadium projected timeline is mid-October to June.  
Some kids broke into the concessions stand through the ticket windows; were caught; District will probably not press charges. District will look into securing that window better.  
Needs to find out when the water will be turned on so cleaning can be done.

Sewing / Uniforms – Katy Joyce / Rose Durkin

- Katy had nothing to report; Rose had nothing to report.

Student Financials – Jenny Platt

**Student Financials Report – February, 2019**

**STUDENT CREDIT as of 02/28/19**

- GLScrip Profit earned: \$557.03
- WAWA Profit earned: \$62.00

**FUND BALANCES as of 02/28/19**

- All Student Credit : \$ 14,980.17
- Director's Fund : \$ 936.70
- Instrument Replacement Funds : \$ 4,418.08
- Knights in Need Fund: \$ 3,043.41
- Trophy Fund: \$60

**FEES as of 02/28/19**

- We are continuing to collect and process fees for the 2018-2019 MK season.
  - 1 student has not paid MK fee for August (amount \$120.00 – total \$120.00)
  - 1 student has not paid MK fee for September (Amount \$120.00 - total \$120.00)
  - 1 student has not paid MK fee for October (Amount \$120.00 - total \$120.00)
- Indoor guard/percussion outstanding fees:
  - 2 outstanding students for (1<sup>st</sup>) January payment (\$250.00)
  - 9 outstanding students for (2<sup>nd</sup>) February payment ( \$1125.00)
  - All Dayton trip overpayments were applied and I transferred all credit for payment #1
  - 9 outstanding students for Indoor percussion for January pmt (\$900)
  - 14 outstanding students for Indoor percussion for February pmt (\$1400)

Stephen Hammond made a motion to adjourn the meeting; Sherry Sutton 2nd the motion; motion carried; meeting adjourned at 7:55 p.m.

***Next General Meeting - Monday, April 15th at 6:30 pm***

Minutes taken and submitted by Michaeline Neu, Recording Secretary